

# BYE -LAW



**MEMORANDAM OF ASSOCIATION  
OF  
ARUNACHAL PRADESH STATE COUNCIL  
FOR  
SCIENCE & TECHNOLOGY  
(APSCS & T)**

**Department of Science & Technology  
Government of Arunachal Pradesh  
Itanagar**

**MEMORANDUM OF ASSOCIATION  
OF  
ARUNACHAL PRADESH STATE COUNCIL FOR  
SCIENCE AND TECHNOLOGY (APSCST)**

**(Registered under the Societies Registration Act 1860)**

**{As modified by the Societies Registration (Extension to  
Arunachal Pradesh) Act, 1978}**

**Regd No. SR/ITA/230**

**1. Name of the Society :**

The name of the society shall be "Arunachal Pradesh State Council for Science and Technology", Itanagar.

**2. Address of the Society :**

ESS-Sector Itanagar, Arunachal Pradesh, PIN-791 111.

**3. Objectives of the Society :**

The objectives for which the Society is established are :

- (a) to indicate optimum development of untapped new and renewable sources of energy in Arunachal Pradesh by application of contemporary scientific research and appropriate technology;
- (b) to formulate appropriate research and development programme for academic research and development in the existing institutions of the state;
- (c) to assist the State Govt. in developing suitable Science and Technology structure in order to ensure and promote application of proper scientific method and appropriate technology in development of rural area to assist the administration in all other matters relevant to application of Science and Technology in regional development and preparation of perspective planning;
- (d) to liaise with the national organisations to facilitate collaboration and transfer of know-how in the domain of Science and Technology.
- (e) to recommend means of popularising application of Science and Technology amongst the people of the State and utilisation of mass media, participation in and organisation of Seminar, Exhibition and such other related activities and also development of application centres, Museum etc. in that context;
- (f) to evolve a long term science and technology policy and programme keeping in view of the natural resources/geographical features and socio-economic conditions available in the state;

- (g) to ensure that Science and Technology is harnessed most meaningfully for the development of the state;
- (h) to evolve strong and workable mechanism for the transfer of indigenous technology;
- (i) to identify projects and programmes to improve the conditions of the rural population through Science and Technology inputs and improve their quality of the health and hygiene;
- (j) to promote and fully involve the various departments and persons connected with the development schemes of Science and Technology
- (k) to promote the State Remote Sensing Application Centre (SRSAC) as a full fledged Centre with the such objectives as may be considered by it for the effective use of the technology; and
- (l) to promote the Arunachal Pradesh Science Centre for effective dissemination and popularization of Science & Technology in the State .
- (m) to take up any activities as are necessary or conducive to the attainment of the objects of the society.
4. The Executive Committee of Arunachal State Council for Science and Technology (APSCST), shall consist of the following for due discharge of such functions and management of such affairs as may be entrusted under the rules of the society.

**Sl.No. Designation and Address**

**Designation**

- |    |   |               |
|----|---|---------------|
| 1  | The Chairman to be appointed by the State Govt. from sitting MLAs or any other persons for the Arunachal Pradesh State Council for Science Technology, who in the opinion of the state government has working experience & capable of dealing with matters as desired by the State Govt. from time to time. | Chairman      |
| 2. | Commissioner/Secretary, Science & Technology Govt. of Arunachal Pradesh, Itanagar   | Vice Chairman |
| 3. | Secretary/Commissioner, Law & Judicial or his representative  | Member        |
| 4. | Secretary, Planning or his representative Govt. of Arunachal Pradesh, Itanagar  | Member        |

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|----|--|------------------|
| 5. | Secretary Finance or his representative<br>Govt. of Arunachal Pradesh, Itanagar,   | Member           |
| 6. | Secretary, Education or his representative<br>Govt. of Arunachal Pradesh, Itanagar | Member           |
| 7. | Director (NERIST) or his representative, Nirjuli                                   | Member           |
| 8. | Secretary or his representative,<br>Deptt. Science & Tech. (GoI) New Delhi         | Member           |
| 9. | Director Science & Technology<br>Govt. of Arunachal Prdaesh, Itanagar              | Member Secretary |

## RULES AND REGULATION OF THE STATE COUNCIL FOR SCIENCE AND TECHNOLOGY

**(To be signed by 3(three) members of the Executive Committee)**

1. These rules may be called the “The Arunachal Pradesh State Council for Science and Technology”, Regulation, 2017.
2. In these rules and the Memorandum of Association expression whenever they appear shall have the meaning as herein after contained, unless inconsistent with the subject or the context.
  - a. “Council” shall mean “the Arunachal Pradesh State Council of Science and Technology”.
  - b. “Governing Body” shall mean the “Executive Committee” as constituted under these rules.
  - c. “Chairman” shall mean the Chairman of the Society referred to in these rules.
  - d. “Secretary” shall mean the Member-Secretary for the time being of the Executive Committee of the society referred to in these rules.
  - e. “Society” means the Council registered as a society under the provisions of the Societies Registration Act, 1860 as amended by the Arunachal Pradesh Government.

### 3. MEMBERSHIP OF THE EXECUTIVE COMMITTEE :

- (a) The Executive Committee of the Council shall consist of such number of members as specified under clause-4.
- (b) No subscription, donation or any contribution shall be necessary or required to

- (c) The Council shall maintain a register of membership with the following particulars :-
- (i) Name and address of each member,
  - (ii) The date on which the member was admitted, and
  - (iii) The date on which the member ceased to be a member.
- (d) It shall be incumbent upon a member of the Council to notify to the Secretary any change of his address and occupation.
- (e) When a person who is a member of the Council by virtue of the office held by him is unable to attend a meeting of the society for his preoccupation or other valid reasons, a senior officer next to him may be nominated by him to take his place at the meeting. Such substitute shall be entitled to take part in the proceedings of that meeting for which he has been nominated and shall also have right to vote thereupon.
- (f) When a person is appointed or nominated as member of the council by virtue of an office held by him, his membership of the Council shall stand terminated when he ceases to hold that office and the successor to this office shall be deemed to have acquired the membership of the Council.
- (g) Whenever a member desires to resign from the membership of the council, he shall address his resignation to the Member Secretary and present it to him. His resignation shall take effect only on its acceptance by the Chairman of the Council.
- (h) Any vacancy in the membership of the council either by resignation or otherwise shall be filled in by appointment or nomination by the authority entitled to do so.
- (i) The Council shall function notwithstanding that any person entitled to be a member by virtue of his office is not represented in the Council for the time being. The proceeding of the Council shall not be invalidated for the above reason or due to existence of any vacancy or any defects in the appointment of its members.

#### **4. EXECUTIVE COMMITTEE**

There shall be an Executive Committee to function as the Governing Body of the Council. The Executive Committee shall consist of minimum 5(Five) and maximum 9 (Nine) members and shall consist of the following persons namely :

- (i) The Chairman to be appointed by the State Govt. from sitting MLAs or any other persons for the Arunachal Pradesh State Council for Science Technology, who in the opinion of the state government has working expereince & capable of dealing with matters as desired by the State Govt. from time to time.
- (ii) Three members to be appointed by the State Govt. from amongst the officers of the State Govt. Departments or undertakings as ex-officio members of the Executive Committee.
- (iii) Two members to be nominated by the State Govt. who in the opinion of the State Govt. have special knowledge or practical experience in the field of science & technology and allied matters.
- (iv) Member-Secretary of the Executive Committee shall be :

science & technology and allied matters.

- (iv) Member-Secretary of the Executive Committee shall be :
- a) The Director of the Council appointed by the State Govt. who shall be the Ex-officio Member-Secretary of the Executive Committee.
  - b) The Director of the Council shall act as a full time Member- Secretary of the Executive Committee and shall be entitled to receive from the funds of the society such as salaries and allowances, if any and shall be governed by such conditions of service as may be determined by the State Government.
- (v) The tenure of the Chairman :
- a) The tenure of the Chairman shall be Co-terminus with the Government which appointed them.
  - b) The Chairman of the council shall function at the pleasure of the Government.
  - c) Any amendment in the Bye-Laws of the Council can be made only with the prior approval of State Cabinet.
- (vi) All embers (not being ex-officio members) shall after completing their period of office, be eligible for re-appointment/re-nomination.
- (vii) Any casual vacancy on the Executive Committee shall be filled by the State Govt. The member appointed in such casual vacancy shall hold office only for the period up to which the member in whose vacancy he has been appointed, would have held office.
- (viii) The Executive Committee shall function notwithstanding that any person entitled to be a member by virtue of his office is not represented on the Executive Committee for the time being. The proceedings and actions of the Executive Committee shall not be invalidated for the above reason or for the existence of any vacancy or any defects in the appointment of its members.
- (vix) The Executive Committee shall meet, at least once in six months to discuss and deliver upon the activities of the council. A quorum of at least five persons shall be essential for Executive Committee meeting. A fresh meeting must be convened immediately by the Member-Secretary in case the requirement of quorum is not met at any meeting.
- (x) Not less than 15(fifteen) clear days notice at every meeting of the Executive Committee shall be given to each member.
- (xi) With 7(seven) days notice, Extra ordinary Executive Committee meeting shall be held.
- (xii) The Chairman may himself call a meeting of the Executive Committee at any time or on the receipt of written requisition signed by him, the Secretary shall forthwith call such a meeting.
- (xiii) When a person who is a member of the Executive Committee by virtue of the office held by him is unable to attend a meeting for his preoccupation or some valid reason

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**NOTE : Clause 4 Sub-Clause (v) Amended on 4th July 2019 with approval of State cabinet during its meting held on 13th feb.2019**

- (xiv) The Chairman of the Executive Committee shall preside at all its meetings. In his absence the members present may authorize one of them (other than the Member-Secretary of the Executive Committee) to preside over the meeting.
- (xv) If the Chairman of the society attends a meeting of the Executive Committee he shall preside over the meeting.
- (xvi) Each member of the Executive Committee shall have one vote and in the event of an equality of votes on any question to be decided, the Chairman shall have a casting vote.
- (xvii) Any business which may be necessary for the Executive Committee to perform may be performed by a resolution in writing circulated among all its members and the resolutions so circulated and approved by a majority of the members signing shall be as effectual and binding as a resolution passed at a meeting of the Executive Committee.

## **5. ANNUAL GENERAL MEETING**

- (a) The Council shall hold Annual General Meeting at least once in a year to review and evaluate continuing activities and recommend measures of adoption by the concerned organization and not more than 15 months shall elapse between two successive Annual General Meeting.
- (b) The balance sheet and the auditor's report shall be placed at the Annual meeting of the Council for its consideration.
- (c) At least one-third of the total strength of the members of the Council present at the General Meeting shall form the quorum.
- (d) At least 30(thirty) days notice shall be served for holding a Annual General Meeting.
- (e) With 15(fifteen) days notice, Extraordinary General Meeting shall be held.
- (f) The Chairman of the Council shall preside over at its all meetings. In his absence, a member elected for the purpose by the members present at the annual general meeting shall preside over the meeting.

## **6. FUNCTIONS AND POWERS OF OFFICE BEARERS**

- (a) The Chairman of the Executive Committee shall preside over all the meetings of the Executive Committee. He will also guide and supervise in general, the working of the Council.
- (b) The Director of the Council shall be the Chief Executive of the Council. Subject to the general superintendence, direction and control of the Executive Committee and such general or special instructions that Executive Committee may issue from time to time, he shall be responsible for convening meetings, for appointment of staff and prescribing terms and conditions governing their service contracts, maintenance of the records and further making all correspondences for and on behalf of the Council. He shall formulate, coordinate and supervise the programmes and projects undertaken by the Council to ensure their successful implementation.

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## 7. FUNCTIONS AND POWERS OF THE EXECUTIVE COMMITTEE

Save as herein expressly provided, as having to be passed by the society in General Meeting all the duties, power, functions and rights what-so-ever or consequential and incidental to the carrying out of the objectives of the Council shall only be exercised or performed by the Executive Committee in particular and without prejudice to the generality of the foregoing provisions and subject to the provisions of Memorandum of Association. The Executive Committee shall have powers to :-

- i) Make amend or repeal any bye-laws relating to the administration and management of the affairs of the Council subject to the observance of the provisions contained in the society Registration Act, 1860, modified by the society Registration (Extension to Arunachal Pradesh) Act. 1978 and as may be amended from time to time.
- ii) Consider the Annual budget and its subsequent alternations placed before it by the Member Secretary from time to time and pass it with such modification as the Executive Committee may think fit.
- iii) Accept donation and endowments or give grants upon such terms as it thinks fit.
- iv) To raise finances for attaining the objectives of the Council, through subscription, donations, grants, gifts, borrowings, contributions and assistance from State and Central Government, quasi-governmental bodies or banking institutions, private institutions and individuals.
- v) To create administrative, technical, ministerial and other posts under the council and make appointment their to provided that the appointment of the Director of the Council shall be made by the State Government on such terms and conditions as the State Government may deem fit.
- vi) To determine the remuneration and conditions of service including disciplinary action in respect of administrative, technical, ministerial and other staff under the Council.
- vii) To co-operate with any other organisation or institution in the matter of training, research, finance and other things related to the objectives of the Council.
- viii) To acquire in the name of the Council by purchase, lease, exchange, gift, grant, donation or otherwise howsoever lands, buildings, easement, rights, privileges any property moveable or immovable in this State or elsewhere to carryout all or any part of the objectives of the Council on such terms as it may think proper and authorise the execution of doing for and on behalf of the Council all such assurances, acts, deeds, instruments, agreements and necessary documents as it shall think fit in connection therewith.
- ix) To sell, improve, manage, develop, assign, convey, recover, transfer, exchange, lease, mortgage, charge, dispose off, or otherwise deal with any property or properties belonging to or at the disposal of the Council as it may deem fit.
- x) Delegate any of its powers other than those of making rules to the Chairman, Secretary or other authorities as it may deem fit.



objectives of the council or any of them provided that nothing herein contained shall authorise the Executive Committee to do any act or to pass any bye-laws which may be repugnant to the provisions thereof or to the power hereby conferred on the Executive Committee and other authorities or which may be inconsistent with the objectives of the Council.

xiii) Generally to exercise such other powers and perform such other duties as may be necessary or incidental to the attainment of objectives of the Council.

#### **8. EXPULSION FROM MEMBERSHIP :**

If any person who is member of the society or of the Executive Committee act in any manner or attempt to act in any manner, which is contrary to Rules of the Council or abet such acts he/she shall be liable to be expelled from such membership and shall in addition to such expulsion be subjected to such other penalties as the Govt. of India or the Govt. of Arunachal Pradesh may deem fit to impose on.

#### **9. FUNDS OF THE COUNCIL :**

(a) The funds of the society shall consist of the following :-

- i) Recurring and nonrecurring grants made by the Govt. of Arunachal Pradesh or the Govt. of India for furtherance of the objectives of the Council.
- ii) income from investments :
- iii) income from other sources :

(b) The bankers of the Council shall be appointed by the Executive Committee. However in cases wherein the opinion of the Chairman it is in the general interests of the society and where the approval of the Executive Committee cannot be obtained in time the Chairman may, at his discretion appoint any one or more bankers, but such appointment shall be subject to the subsequent approval of the Executive Committee.

(c) All funds of the Council shall be paid into the accounts of the Council with the said bankers.

(d) The funds of the Council shall not be withdrawn except on the cheques jointly signed by the Director & Sr. Account Officer of the Council or by any officer empowered in this behalf by the Executive Committee.

#### **10. ACCOUNTS AND AUDITS :**

(a) The Council shall keep at its registered office proper books of accounts in which shall be entered accurately, the following :

- i) All sums of money received and source thereof and all sums of money expended by the Council and the object or purpose for which such sums are expended;
- ii) the council assets and liabilities

(b) Every member of the Executive Committee shall have the rights of inspection of accounts, registers maintained by the Council and proceedings of the meetings of the Council at any time during office hours.

(c) The accounts of the Council shall be audited by a qualified auditor to be appointed

accounts, registers maintained by the Council and proceedings of the meetings of the Council at any time during office hours.

- (c) The accounts of the Council shall be audited by a qualified auditor to be appointed by the Executive Committee. These accounts shall be subject to second audit by the A.G Itanagar at his discretion. The nature of audit to be applied and the detailed arrangements to be made in regard to the form of accounts and their maintenance and the presentation of accounts for audit shall be prescribed by the bye-laws to be framed by the Executive Committee and approved by the Govt. of Arunachal Pradesh.
- (d) The qualified auditor shall be a person who is a Chartered Accountant within the meaning of the Chartered Accounts Act, 1949 or a person approved by the Chairman of the Executive Committee.
- (e) The Council shall have its accounts audited once a year by the auditor appointed in accordance the above regulation.
- (f) The auditor shall submit a report showing the exact state of financial affairs of the Council. He shall submit at least three copies of the balance sheet of the Council with his certificate appended thereto.
- (g) An Annual report of the proceeding of the Council and of all works under taken during the year shall be prepared by the Executive Committee for the information to the Government of Arunachal Pradesh or the Government of India and the members of the Council. This report and audited accounts of the Council shall be placed before the members of the Annual General meeting.
- (h) The financial year of the Council will be from 1st April to 31st March.

## 11. PROPERTY OF THE COUNCIL

All properties belonging to the Council shall be deemed to be vested in the Executive Committee of the Council which shall be referred to as "the property of the Council".

## 12. SUITS AND PROCEEDING BY AND AGAINST THE COUNCIL

- a) The Council may sue or be sued in the name of the Chairman and Member Secretary or any office bearer be authorized by the Executive Committee in this behalf provided that :
  - i) No suit or proceedings shall abate by reason of any vacancy or change in the holder of the office of the Chairman, the Secretary, the Director on any office bearer authorised in this behalf.
  - ii) Every decree or order against the Council in any suit or proceedings shall be executed against the property of the Council and not against the persons or property of the Chairman, the Secretary, the Director or any office bearer.
  - iii) Nothing in the above subsection (ii) shall exempt the Chairman, the Secretary, the Director or any office bearer of the Council from any criminal liability under this act or entitle him to claim any contribution from the property of the Council in respect of any fine paid by him on conviction by a criminal court.
- (b) Every member of the Council may be sued or prosecuted by the Council for any

### **13.SERVICE OF NOTICE TO MEMBER**

- (a) A notice may be served upon any member of Council either personally or by sending it through the post in an envelop addressed to such members at the address mentioned in the roll of members.
- (b) Any notice so served by the post shall deemed to have been served on the day following that on which the letter is posted and in proving such service it shall sufficient to prove that the cover containing such notice is properly addressed and put in to the post office.

### **14.ALTERATION OR EXTENSION OF THE PURPOSE OF THE COUNCIL**

- (a) Subject to prior approval of the Government of Arunachal Pradesh, the Council may alter or extend the purpose for which it is established if:
  - i) the Executive Committee shall submit the proposition for such alteration or extension as aforesaid to the member of the Council in written or printed report.
  - ii) the Executive Committee shall convene a special General Meeting of the members of the Council according to these Rules, for consideration of the said proposition.
  - iii) such report be delivered or sent by the post to every member of the Council fourteen clear days previously to such special General Meeting as aforesaid.
  - iv) such proposition be agreed to by the votes of the three fifth of the members of the Council delivered in person at such a special General Meeting.
- (b) The Rules of the Council may be altered / amended at any time by a resolution passed by a majority of the members of the Council present at any meeting of the Council which shall have been duly convened for the purpose. The modified Rules will be deemed to have come into force in accordance with the provisions contained in the Society Registration Act. 1860 as extended to Arunachal Pradesh.

### **15.WINDING UP**

If on the winding up or dissolution of the Council, there shall remain after satisfaction of its debts and liabilities any property whatsoever, the same shall not be paid to or distributed among the members of the Council or any of them but shall be dealt with in such a manner as the Government of India or the Government of Arunachal Pradesh may determine.

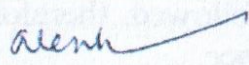
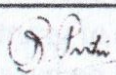
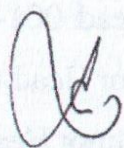
### **16.MISCELLANEOUS:**

- (a) Within 30 days after holding of Annual General Meeting the following shall be filed in the Registrar of Council maintained for the purpose.
  - i) An annual report of the previous year; and
  - ii) a copy of each of the balance sheet and of the auditor's report certified by the auditor. Such list and the annual report shall be certified by the Chairman and the Secretary.
- (b) If there is any change in the composition of the Executive Committee or in the holder of the office of the Chairman or the Secretary at any time for any reason

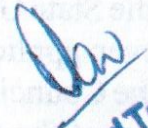
Chairman and the Secretary.

- (b) If there is any change in the composition of the Executive Committee or in the holder of the office of the Chairman or the Secretary at any time for any reason arising through such change it shall, within 10 days be notified to the Registrar of Societies.
- (c) The executive authority of the Council will vest with Member Secretary of the Executive Committee.

**Certified to be a true copy of the Rules and Regulations of the State Council for Science and Technology, Arunachal Pradesh.**

| Signature No. | Name of the Member | Designation/Office  | Address  | Signature   |
|---------------|--------------------|---|----------|---|
| 1.            | Sri Gaken Ete      | Secretary,<br>Science and Technology<br>Govt. of Arunachal Pradesh                              | Itanagar |  |
| 2.            | Bilati Pertin      | Secretary, Law & Judicial,<br>Govt. of Arunachal Pradesh  | Itanagar |  |
| 3.            | Er. Tanya Ronya    | Director-cum-Member Secretary<br>State Council for<br>Science & Technology<br>Arunachal Pradesh | Itanagar |  |

Sd/-  
Gaken Ete  
Secretary  
Science and Technology  
Govt. of Arunachal Pradesh

  
**Certified True Copy**

## BYE - LAWS

### **PROCEDURE TO BE FOLLOWED BY STATE COUNCIL FOR SCIENCE AND TECHNOLOGY, ARUNACHAL PRADESH IN REGARDS TO MAINTENANCE OF ITS ACCOUNTS AND MATTERS CONCERNING DIRECTION AND ADMINISTRATION APPROVED BY EXECUTIVE COMMITTEE**

1. The State Council for Science and Technology is a Registered Society under Societies Registration Act. The Society is funded by Govt. of India as well as State Government. The Direction and Administration of the Council is also as per the pattern laid down by the D.S.T. Now it has become necessary for the council to adopt a code of procedure to be followed in carrying out its day to day affairs for smooth function. The procedure to be followed, therefore is briefly enumerated in following paragraphs for strict adherence.
2. The fund received from Govt. of India as well as State Govt. is to be spent according to the nature of grant received from either State or Central Government. The allocation of funds will be based on the budgetary requirement of the Council.
  - (a) Major-Head 001-State Council for Science and Technology Arunachal Pradesh.
  - (b) Sub-Major Head-001(a) Direction and Administration.
    - Minor Head -001 (a) (1) - Salary
    - 001 (a) (2) - T.E.
    - 001 (a) (3) - O.E.
    - 001 (a) (4) - Fees, honorarium.
  - (c) Sub-Major Head 001 (b) - Implementation of scheme (Council)
  - (d) Sub-Major Head 002 (a) - Direction and Administration (SRSAC)
    - Minor Head -002 (a) (1) - Salary
    - 002 (a) (2) - T.E.
    - 002 (a) (3) - O.E.
    - 002 (a) (4) - Fees, honorarium
  - (e) Sub-Major Head 002 (b) - Implementation schemes (SRSAC)

Any other sub-head may be added as per requirement.
3. The Council for all purposes, will adhere to the statutory rules and directive hitherto followed by the State Govt. including GFR, DFPR, Account Code, FR, SR, CCS(CCA) etc. where-ever applicable in course of execution of various schemes as well as manocuvre the Council effectively.
4. The Chairman of the Council is the authority to sanction all the expenditure to be incurred by the Council on the recommendation of the Member-Secretary of the Council in excess of the financial limit of the DDO as notified in the bye-laws.
5. The Director is authorized to function as Drawing and Disbursement Officer for the Council. Any proposal for expenditure sanction may be as per the financial power authorised under this clause as under:

Council. Any proposal for expenditure sanction may be as per the financial power authorised under this clause as under:

- a. Executive Chairman - Any amount above Rs. 5,00,000/- (Rupees Five Lakhs) only.
- b. Director cum Member Secretary is empowered to exercise financial power of incurring expenditure on sanctioned projects upto Rs. 5,00,000/- (Rupees Five Lakhs) only without splitting the sanctioned amount of the project, beyond which, the expenditure concurrence shall be obtained from Chairman .
- c. Director-cum-Member Secretary is empowered to issue supply order/ work order within the sanctioned amount of Rs. 5,00,000/- (Rupees Five Lakhs) only.
6. In order to make independent and effective functioning of State Remote Sensing Application Centre (SRSAC), a separate Director, SRSAC has been created by AGM, 2016. { Vide No. SC (A)-41/98/99 (Vol.-I), Dated 8th Nov. 2016. }
7. The Administrative and Financial power for Director, SRSAC shall be at par with Director-cum-Member Secretary of the State Council for Science & Technology.
8. While procuring stores and materials for execution of schemes all formalities laid down in GFR to be followed. All agreements of contract by the Council will be as per procedure laid down in GFR and convenient to the Council.
9. All amount received by the Council from both Central Govt. and as well as State Govt. will immediately be deposited into a Bank Account operated Jointly by the Director and Accounts officer. A proper general cash book is to be maintained by Accounts Officer/ Accountant entering all transactions of the Council. All withdrawal from the Bank should be only by presentation of cheque duly signed jointly by the Director and Sr./Account Officer of the Council and there shall be periodical reconciliation of Bank transaction verified with the General Cash Book. Any discrepancy detected should immediately be rectified.
10. All the payments made by the Council should be supported by bills statement of accounts supported by the bills in the same manner as done in the Govt. department. Proper register should be maintained by the Accounts Officer/Accountant with help of the office staff so appointed. The Accounts officer/Accountant should ensure proper custody of all documents including Cash Book, Bill Register and Actual payees receipts.
11. No amount should be withdrawn from the Bank account of the Council unless it is necessary for immediate disbursement. The DDO is allowed to hold cash up to Rs. 15000/- (Rupees fifteen thousand) only in hand.
12. A pre check to be applied to all payments made. The bill must be checked and passed before payment as to ascertain the accuracy of claims and also to ensure whether it confirm with relevant rules and agreements or not.
13. The Director may consult the Accounts officer / Accountant of the Council should explain financial matters to the Director whenever necessary concerning the Council including pre-check of payment indicated at para-X above.

#### **DIRECTION AND ADMINISTRATION CLASSIFICATION AND CONTROL**

1. Rules regarding classification and control of the employees of the Council will be governed by the prevailing rules and procedures followed by the State Government

or promotion including rules regarding reservations.

3. For purpose of disposal of all disciplinary cases under Rule No. 11 of CCS (CCA) Rule 1967, the appointment, disciplinary and appellate authority in respect of all cadres of employees of the Council shall be-

| Sl. No. | Group     | Appointing Authority                                  | Disciplinary Authority                               | Appellate           |
|---------|-----------|---|--|---------------------|
| 1.      | Group 'A' | Chairman  | Chairman   | Executive Committee |
| 2.      | Group 'B' | Chairman  | Chairman   | Executive Committee |
| 3.      | Group 'C' | Secretary,<br>(Dept. of Sc. & Tech.)<br>Govt. of A.P. | Secretary<br>(Dept. of Sc. & Tech.)<br>Govt. of A.P. | Chairman            |
| 4.      | Group 'D' | Director  | Secretary<br>(Dept. of Sc. & Tech.)<br>Govt. of A.P. | Chairman            |

4. All orders and communications of important nature passed or approved by the Executive Committee or the Chairman shall be authorised for issue by the Secretary of the Council.
5. Repeal to any of the provisions of this procedure will not be made without expressed approval of the Executive Committee.
6. Repeal & Saving :
- a) The earlier rules and Regulations of the Arunachal Pradesh State Council for Science & Technology (APSCS&T) is hereby repealed.
- b) Notwithstanding repeal, anything, done or any action taken under the said rules and regulations shall be deemed to have been done or taken as the case may be, under the corresponding provision of this rules & regulations.

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GOVERNMENT OF ARUNACHAL PRADESH  
DEPARTMENT OF SCIENCE & TECHNOLOGY  
ARUNACHAL PRADESH CIVIL SECRETARIATE:: ITANAGAR

NO. SKWD/SC & 1-05/2013/194

Dated: 08/02/2017

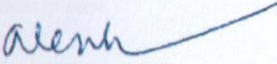
**NOTIFICATION**

:: The Governor of Arunachal Pradesh is pleased to amend the Memorandum Of Association (MOA) and reconstitute the Governing Body of Arunachal Pradesh State Council for Science & Technology, Itanagar, with following Members in partial modification of the earlier notification No.SC(A)-4/98-99, dated Itanagar, the 7<sup>th</sup> July 1999. This supersedes all the earlier notification issued in this regards.

- |   |                    |
|---|--------------------|
| 1. Appointed by Govt. Of A.P from sitting MLAs/any other person         | : Chairman         |
| 2. Secretary, Dept. Of Science & Technology, Govt. Of A.P               | : Vice Chairman    |
| 3. Commissioner/Secretary, Law & Judicial Govt. Of A.P                  | : Member           |
| 4. Commissioner/Secretary, Planning, Govt. Of A.P                       | : Member           |
| 5. Secretary, Finance, Govt. Of A.P                                     | : Member           |
| 6. Secretary, Education, Govt. Of A.P                                   | : Member           |
| 7. Director, NERIST, Nirjuli  | : Member           |
| 8. Secretary or his nominee, Deptt. Of Science & Tech. (GoI), New Delhi | : Member           |
| 9. Director, Science & Technology, Govt. Of A.P                         | : Member Secretary |

The following amendments are made and incorporated in the MoA and Bye-laws of Arunachal Pradesh State Council for Science & Technology, Dept. Of Science & Technology, Govt. of A.P

1. The post of Director for State Remote Sensing Application Centre has been revived and separated as independent organisation within the Dept. Of Science Technology, Govt. of A.P
2. Administrative and financial Power of the Director, State Remote Sensing Application Centre shall be at par with the Director cum Member Secretary, A.P. State Council for Science & Technology.
3. The Chairman and Members appointed by State Government shall be for the period of 5 years.
4. The Director cum Member Secretary of Arunachal Pradesh State Council for Science & Technology is empowered to exercise financial power for incurring expenditure on sanctioned projects upto Rs 5,00,000/-(Five lakhs) only beyond which, the expenditure concurrences shall be obtained from the Chairman, A.P. State Council for Science & Technology, without splitting the sanctioned projects.
5. The Director cum Member Secretary is also empowered to issue supply order/work order within the sanctioned amount of Rs 5,00,000/(Rupees five Lakhs) only.
6. The Account of the Council shall be operated jointly by the Member Secretary and Senior/Account Officer of Arunachal Pradesh State Council for Science & Technology.
7. The State Remote Sensing Application Centre (SRSAC), Itanagar, shall be governed by the Bye-laws of Arunachal Pradesh State Council for Science & Technology (APSCS&T), till the finalization of its own MOA & Bye-Laws

  
(Er. Gaken Ete)  
Secretary

Department of Science & Technology  
Govt. Of Arunachal Pradesh  
Itanagar





GOVERNMENT OF ARUNACHAL PRADESH  
DEPARTMENT OF SCIENCE & TECHNOLOGY  
ARUNACHAL PRADESH CIVIL SECRETARIAT  
ITANAGAR-791113

No. SC (A)-4/98/99(Vol-I)

Dated the Itanagar the 5<sup>th</sup> July, 2019.

**NOTIFICATION**

∴ The Governor of Arunachal Pradesh is pleased to amend the Memorandum of Association (MOA) of Arunachal Pradesh State Council for Science & Technology in partial modification of the earlier notification No.SRWD/SC &T-05/2013 dated 8<sup>th</sup> February 2017. The following amendments are made and incorporated in the MOA and Bye-laws of Arunachal Pradesh State Council for Science & Technology, Department of Science & Technology, Govt. of A.P

**Deletion:**

Under the heading Rule & Regulation of the State Council for Science & Technology (To be signed by 3(Three) members of the Executive Committee) Clause 4 Sub Clause (V) "The Chairman and the members of the Executive Committee appointed or nominated by the State Govt. under Clause (i) and (iii) respectively shall hold office for a period of 5 (Five) years from the date of appointment."

**Insertion:**

Under the heading Rule & Regulation of the State Council for Science & Technology (To be signed by 3(Three) members of the Executive Committee)

After Clause 4 Sub clause (V)

1. The tenure of the Chairman shall be Co-terminus with the Government which appointed them.
2. The Chairman of the Council shall function at the pleasure of the Government.
3. Any amendment in the Bye-laws of the Council can be made only with the prior approval of State Cabinet.

(N.T Glow)  
Secretary

Department of Science & Technology  
Government of Arunachal Pradesh  
Itanagar.

Memo No. SC (A)-4/98/99(Vol-I)/41

Dated the Itanagar the .....

Copy to:

1. The PPS to Hon'ble Chief Minister of A.P for information please.
2. The PS to Chief Secretary, Govt of A.P for information please.
3. The Secretary to Hon'ble Chief Minister for information please.
4. The Commissioner/Secretary, Law & Judicial, Govt. of A.P for information please.
5. The Commissioner/Secretary, Planning, Govt. of A.P for information please.
6. The Secretary, Finance, Govt. of A.P for information please.
7. The Secretary, Education, Govt. of A.P for information please.
8. The Director, NERIST, Nirjuli for information please.
9. The Secretary or his Nominee, Deptt. Of Science & Technology GOI for information please.
10. The Arunachal Pradesh Gazette, Naharlagun for notification please.
11. Office copy
12. Guard file.

(N.T Glow)  
Secretary

Department of Science & Technology  
Government of Arunachal Pradesh  
Itanagar.

Certified True Copy

